



## Schedule of Fees Charitable Gift Annuity Administration

**Initial Setup Fee:** \$525 (plus data entry fee above 20 gifts if not already in *GiftWrap*)

### Annual Fees:

Number of Gift Records (per organization)	Basic Services <sup>1</sup>	With Payment Processing <sup>2</sup>
None	\$0	\$700
up to 5	\$2,370	\$3,720
up to 10	\$2,640	\$4,100
up to 15	\$2,860	\$4,480
up to 25	\$3,360	\$5,180
up to 35	\$3,700	\$5,740
up to 45	\$4,030	\$6,280
up to 55	\$4,390	\$6,920
up to 65	\$4,730	\$7,300
up to 75	\$5,090	\$7,840
up to 100	\$6,020	\$9,150
101 +	Please call for quote	

#### 1. Basic Services:

- Create a database for annuitant and gift records, or migrate existing *GiftWrap* database
- Maintain annuitant biographical and gift information
- Produce and mail 1099-R tax forms to annuitants
- Electronically file 1099-R tax information with IRS
- Track current value of assets backing each annuity contract (quarterly)
- Provide payment summaries each period
- Send one each of standard *GiftWrap* calculation reports per year as requested (FASB, State Reserves, Cash Flow Projections, Gift Years Remaining, and Overview and Statistics reports)
- Research deceased annuitants daily using Death Verification Service

#### 2. All Basic Services plus Payment Processing Services:

- Print and mail checks or advices to annuitants and notify of returned mail
- Reconcile independent checking account and notify of uncashed checks
- Direct deposit processing via ACH and notify of failed deposits

#### Additional Services:

- |                                                                     |                              |
|---------------------------------------------------------------------|------------------------------|
| • Processing of new gifts                                           | \$55 each                    |
| • Processing terminations of each gift record                       | \$125 each                   |
| • Data entry for setup (over 20 gifts) manual or data conversion    | \$35 each or \$195 / hour    |
| • Custom services (custom mailings, updating historical values)     | \$195 per hour               |
| • Remote read-only access to <i>GiftWrap</i> software               | \$484 per year               |
| • Additional standard <i>GiftWrap</i> reports (beyond one per year) | \$100 each                   |
| • Consulting and reports to analyze risk                            | Call                         |
| • Actuarial verification (dependent on number of gifts)             | Call                         |
| • Annual State Filing                                               | Call                         |
| • Federal withholding (payments to IRS & annual tax forms)          | \$875 setup / \$875 per year |

Fees are billed quarterly and are due 30 days from invoice.

Pricing Valid Through 12/31/2026